

GUNTUR MUNICIPAL CORPORATION



**Request for Proposal for “Engaging of Architects / Consultants for
Comprehensive Services for Construction and Supervision for completion of
Narla Auditorium in Guntur Municipal Corporation”**



GUNTUR MUNICIPAL CORPORATION REQUEST FOR PROPOSAL (RFP)

Guntur Municipal Corporation proposes to engage eligible Architects / Consultants for Comprehensive Service for Completion & furnishing of detailed designs working drawings, Construction and Supervision for completion of Narla Auditorium in Guntur Municipal Corporation, Guntur.

Proposals are hereby invited from eligible Architects / Consultants for Comprehensive Services for Completion to engage a reputed Architecture/consultancy firms for **“Comprehensive Consultancy Services including Pre-Design Study, Site Development, Architectural, Structural, Electrical, Plumbing Designs, Heating, Ventilation & Air-Conditioning (HVAC), Fire Fighting System, Network & Communication, IBMS, CCTV, Acoustical, Interiors and all external services, namely Roads, Sewerage, Drainage, Water Supply, Street Lighting, Landscaping, Graphic Signage etc. complete with Green Buildings Features and supervision of work till completion”** for the balance portion of Narla Auditorium in Guntur Municipal Corporation’s Auditorium Complex

The document can be download from Guntur Municipal Corporation web site (www.gunturmunicipal.org).

The following schedule is to be followed for this assignment:

- | | |
|--|------------------------|
| 1. Issue of Bid or Bid Downloading Dt:- | 26.11.2018 (11:00 Hrs) |
| 2. Last date for issue / downloading of Bid Dt:- | 03.12.2018 (15:00 Hrs) |
| 3. Pre-Bid Meeting on Dt:- | 29.11.2018 (17:00 Hrs) |
| 4. Last date for submission of Bid Dt:- | 04.12.2018 (17:00 Hrs) |

The applicant shall furnish as part of its proposal, a Bid Security of Rs.10,000 (Rupees Ten Thousand only) in the form of Demand Draft / Banker Cheque of a scheduled bank drawn in favour Commission, Guntur Municipal Corporation payable at Guntur (the “Bid Security”)

For further details can be known from the office of Guntur Municipal Corporation in person or by contacting the 9849908401 in office hours in respect of details information www.gunturcorporation.org.

Sd/- Shrikesh Lathkar
Commissioner
Guntur Municipal Corporation

Ph:- 0863-2224202, Fax:-0863-2324704
Email:- commissioner@gunturcorporation.org
se@gunturcorporation.org
Visit us:- www.gunturcorporation.org
For further information.
Contact:- Executive Engineer, GMC # 9849908401

// t.c.f //

Superintending Engineer
Guntur Municipal Corporation

**Engaging of Architects /Consultants for Comprehensive Services for
Completion and Furnishing of Narla Auditorium in
Guntur Municipal Corporation,**

The Guntur Municipal Corporation is proposes to engage a reputed Architecture /consultancy firms for **“Comprehensive Consultancy Services including Pre-Design Study, Site Development, Architectural, Structural, Electrical, Plumbing Designs, Heating, Ventilation & Air-Conditioning (HVAC), Fire Fighting System, Network & Communication, IBMS, CCTV, Acoustical, Interiors and all external services, namely Roads, Sewerage, Drainage, Water Supply, Street Lighting, Landscaping, Graphic Signage etc. complete with Green Buildings Features and supervision of work till completion”** for the balance portion of Narla Auditorium in Guntur Municipal Corporation’s Auditorium Complex.

The scope of work envisaged mainly consists of Conceptualization planning of overall Auditorium Complex and other building services along with coordination, execution including all kinds of Services as mentioned below.

- a. Ascertaining Auditorium Complex requirements and preparing preliminary conceptual scheme as per Master Plan / Buildings Byelaws and National Building Code or other IS codes and norms applicable.
- b. Detailed Engineering including planning & Preparation of Architectural Design, Structural Design, Electrical Design, Interior Design and Engineering Designing of Services such as IBMS, Communication Systems, Security Systems, Fire Detections and Fire Fighting Systems, Power Management Systems, Elevator Management System, HVAC, Clean Rooms, PHE, all other connected services for the Auditorium Complex and other building services.
- c. Detailed engineering design of external Bulk services such as Roads, Pavements, Walk Ways, Storm Water Drains, Rain Water Harvesting, Water Supply Grid, Water Treatment Plant, Sewerage, Sewage Treatment Plant, Waster Water Management System, Landscaping and Horticulture, Security Gates, Watch Towers, Electrical Substation Planning and all other connected services for the Auditorium Complex and other building services.
- d. Obtaining Geotechnical Report which recommends building foundations and paving design.
- e. Obtaining all necessary approvals from all Local / Statutory authorities according to the prevailing bye-laws, Laws and regulations etc. complete for the Auditorium Complex and other building services.
- f. Preparing of bill of quantities, along with details of calculation of all items of work together with details of specifications of all special items complete with detailed architectural drawings, foundation / structural drawings, detailed

estimate based on market rates / CPWD and tender documents to enable to invite tenders for building and development works including water supply (Internal and External), Sewerage Disposal (Internal and External), Electrification (Internal and External), IBMS, Communication Systems, Security Systems, Fire Detections and Fire Fighting Systems, Power Management Systems, Elevator Management System, HVAC, Clean Rooms, Roads Paths, UG Tank, Pump Rooms, RWH, Landscaping etc., all other connected services for the Auditorium Complex and other building services.

Consultancy Firms capable of providing Comprehensive Services similar to the above mentioned scope of work are requested to submit their application.

The mandatory prequalification requirements for the work are as under:

The firm should be registered and should be practicing Architectural Consultancy works for at least 8 years.

The Principal Architect of the firm should be a registered member of COA.

The average annual financial turnover of the consultancy firm shall not be less than Rs.1.00 Crore during the years, 2013-14, 2014-15, 2015-16, 2016-17 & 2017-18 (Photo copy of the audited balance sheet along with Profit and Loss account statement to be enclosed.)

The firm should have successfully completed similar Comprehensive Consultancy Services including project co-ordination during execution phase of overall Auditorium setup which includes Pre-Design Study, Site Development, Architectural, Structural, Electrical, Plumbing Designs, Elevators, Lifts, DG Set, Heating, Ventilation & Air-Conditioning (HVAC), Fire Fighting System, Network & Communication, IBMS, CCTV, Acoustical, Interiors, and all external services, namely Roads, Sewerage, Drainage, Water Supply, Street Lighting, Landscaping, Graphic Signage etc. for Government Departments / Public Sector state autonomous bodies. The details of the consultancy works got executed & completed during the least 2 years ending last day of month previous to the one in which applications are received, as indicated below:

One similar completed work of Auditorium Complex with at least 700 seating capacity, overall area of not less than 25000 Sq.ft & costing not less than Rs.4.00 Crores.

and

Two completed works of Government Department / Public Sector each costing not less than Rs.4.00 Crores.

Note:

- i. For the above purpose the Similar Works Means Comprehensive Consultancy Works including project co-ordination during execution of overall industrial complex with Master Planning, Architectural, Structural, Electrical, HVAC Detailed engineering plans & Design for Multi-storey buildings, Pre Engineered Buildings for hangars including services like public health, firefighting, acoustics etc. complete and obtaining necessary statutory approvals for establishing the Auditorium Complex and other building services complete (with in Andhra Pradesh)
- ii. The present value of similar work completed shall be derived by adding an inflation of 7% every year to arrive at realistic value of work.
- iii. This shall be accompanied with the copies of the work orders and completion certificates indicating the value of work completed issued by respective departments.

The agency shall possess adequate organization structure in respect of men, material, machinery and in-house facilities to execute the above work (The details of technical personnel on rolls with qualification, experience etc. possessed by the agency for executing the work shall be furnished).

The Agency / firm shall have GST Registration, and PAN (Permanent Account Number) (Photo copy of supporting documents to be enclosed)

2.0 List of works on hand indicating the name of work, value of work, nature of work, stipulated date of completion. **This hall is accompanied with the copies of the work orders issued by respective departments. These works will also be considered appropriately in addition to completed works for prequalification of agencies.**

The General details required to be furnished for the work are as under:

Name, address and registration details of the firm with name of the proprietor, partners and directors.

The applicant firm shall be having a running office in and around Andhra Pradesh or undertake to open an office in Vijayawada / GUNTUR at least for the period of contract.

Registration with MSME / PWD / CPWD/ MES/ Govt. / Public Sector undertakings or any other reputed organization with type of and class of registration.

Details of civil suit / litigation / arbitration arisen in the contracts executed during the last 2 years including orders regarding exclusions / expulsions or **black listing**, if any.

GST Registration Certificate of establishment as applicable.

Any other relevant information / details of the agency may like to furnish.

- 4.0** The agencies who meet the above prequalification requirement may submit their applications along with the copies of the relevant documents in support of the eligibility criterion in a sealed cover super scribing, prequalification for **“Comprehensive Consultancy Services including Pre-design study, site development, Architectural, Structural, Electrical, Plumbing designs, Heating, Ventilation & Air-conditioning (HVAC), Firefighting system, Network & Communication, IBMS, CCTV, Acoustical, Interiors, and all external services namely Roads, Sewerage, Drainage, Water Supply, Street Lighting, Landscaping, Graphic Signage etc. complete with Green Buildings Features”** for the balance portion of Narla Auditorium in Guntur Municipal Corporation’s Auditorium Complex and same may be addressed to **“The Commissioner, Guntur Municipal Corporation, Guntur, 522004”** either by registered post acknowledgement due courier or deposited in person in the box situated in the office of O/o. The Guntur Municipal Corporation, opp. Gandhi Park, Guntur-522001 within prescribed time from the date of issue of this advertisement i.e., on or 04.12.2018 up to 17.00 Hrs.

- 5.0 APPLICATIONS DULY FILLED SHALL BE SUBMITTED IN THE PRESCRIBED FORMAT ONLY, NO OTHER FORMAT WILL BE ACCEPTED (INCOMPLETE APPLICATIONS ARE LIABLE FOR REJECTION)**

- 6.0** Application received after the due date of receipt will not be entertained. Further details / clarification if any, can be enquired from the Superintending Engineer as & when asked. The working hours of the O/o. Guntur Municipal Corporation on all working days are 11:00 Hrs. to 17:00 Hrs. The communication facilities available are **e-mail: se@gunturmunicipalcorporation.org and Mobile no No.9849908401.**

- 7.0** Government of Andhra Pradesh takes no responsibility for delay, loss or non-receipt of the application sent by post / courier.

- 8.0 Prequalification will be carried out based on the details furnished by the agencies, feedback from the clients / departments, inspection of the**

completed / ongoing works etc., of the agencies, if required by Government of Andhra Pradesh and at its sole discretion.

9.0 Government of Andhra Pradesh reserves the right to reject any or all the applications without assigning any reason thereof.

10.0 All corrigendum / Amendment / Changes, if any will be issued and made available on Website www.gunturcorporation.org and Corrigendum / Amendments / Changes will be published in Newspapers. Hence, prospective agencies are advised to keep visiting the website www.gunturcorporation.org on regular basis.

11.0 The Consultant shall provide professional objective and impartial advice and all times hold the Employer's interest paramount, without any consideration for future work and that in providing advice they avoid conflicts with other assignments and their own interests.

The consultant so hired to provide consultancy services for the preparation or implementation of the project or any affiliate that directly or indirectly controls is controlled by or is under common control with that firm, shall be disqualified from subsequently providing goods, works or services other than consultancy services as covered by the CVC guide lines resulting from or directly related to the consulting services for such preparation or implementation.

Date: 22.11.2018

**Commissioner
Municipal Corporation
Guntur**

BID DOCUMENT

| | | | | | | | | | |
|---------------------------------------|---|-----------|--|-------|-------------|--------|-----|---|-----------|
| A. General | | | | | | | | | |
| 1.1 | Name of the Client: Commissioner, Guntur Municipal Corporation Method of selection: Quality and Cost based Selection (QCBS) | | | | | | | | |
| 1.2 | The name of the assignment is: <i>Engaging of Architects / Consultants for Comprehensive Services for Completion & furnishing of Narla Auditorium in Guntur Municipal Corporation</i> | | | | | | | | |
| 1.3 | A pre-proposal conference will be held: Yes Date of pre-proposal conference: 29.11.2018 Time: 17.00 Hours Address: The Commissioner, Guntur Municipal Corporation, Guntur e-mail: se@gunturcorporation.org Contact person/conference coordinator: Sri D.Srinivasa Rao, EE, (m) 9849908401 | | | | | | | | |
| B. Preparation of Proposals | | | | | | | | | |
| 2.1 | The Proposal shall comprise the following: <u>For FULL TECHNICAL PROPOSAL (FTP):</u> 1st Inner Envelope with the Technical Proposal: 2nd Inner Envelope with the Financial Proposal | | | | | | | | |
| 2.2 | Clarifications can be sought upto 5 (five) days prior to the submission deadline. All requests for clarifications shall be made online through mail at E-mail se@gunturcorporation.org | | | | | | | | |
| C. Submission, Opening and Evaluation | | | | | | | | | |
| 3.1 | The Consultants <i>shall</i> submit their Proposals Physically in the O/o The Commissioner, Guntur Municipal Corporation, Guntur | | | | | | | | |
| 3.2 | The Consultant must submit: (a) Technical Proposal: one (1) hard Copy of the original proposal (b) Financial Proposal : one (1) hard copy of the original proposal Last date of submission : 04.12.2018 – 17.00 Hours Opening of Bids : 05.12.2018 – 15.00 Hours Opening of Financial Bids : Will be intimated after Technical Evaluation Probable date of awarding of contract : 31.12.2018 | | | | | | | | |
| 3.3 | Criteria, sub-criteria, and point system for the evaluation of the Full Technical Proposals: PROJECT-A <table><tr><td>Sl No</td><td>Description</td><td>Points</td></tr><tr><td>(i)</td><td>Specific experience of the Consultant (as a firm) relevant to the Assignment: PROJECT-A Similar work with the project cost of Rs. 3 Crores</td><td>20</td></tr></table> | | | Sl No | Description | Points | (i) | Specific experience of the Consultant (as a firm) relevant to the Assignment: PROJECT-A Similar work with the project cost of Rs. 3 Crores | 20 |
| Sl No | Description | Points | | | | | | | |
| (i) | Specific experience of the Consultant (as a firm) relevant to the Assignment: PROJECT-A Similar work with the project cost of Rs. 3 Crores | 20 | | | | | | | |

| | | | | |
|--------------------|--|---|---------------------------------------|----|
| | (ii) | Average Annual Turnover – Rs. 1.00 Crore during last 3 years | 10 | |
| | (iii) | Adequacy and quality of the proposed methodology, and work plan in responding to the Terms of Reference (TORs) | 10 | |
| | (a) | <i>Technical approach and Methodology</i> | 10 | |
| | (b) | <i>Work Plan</i> | 10 | |
| | (c) | <i>Organization and staffing</i> | 10 | |
| | (iv) | Key Experts' qualifications and competence for the Assignment | 30 | |
| | PROJECT-A | | | |
| | Sl No | Position | Qualification & Experience | |
| | a | Team leader | M.Arch/M.Plg (Planning) – 20 Years | 10 |
| | b | Architect | B.Arch – 5 Years | 4 |
| | c | Financial Expert | MBA/CA/MA (Economics) – 15 Years | 4 |
| | d | Structural Engineer | M.Tech (Structures) – 5 Years | 4 |
| | e | Electrical Engineer | B.Tech (Elect.) – 5 Years | 2 |
| | f | Sanitary Engineer | B.Tech (Civil) – 5 Years | 2 |
| | g | Planning Engineer | B.Tech (Planning) – 5 Years | 2 |
| | h | Infrastructure Design Engineer | B.Tech (Civil) – 5 Years | 2 |
| | <p>The number of points to be assigned to each of the above positions shall be determined considering the following two sub-criteria and relevant percentage weights:</p> <p>1) General qualifications(general education, training, and experience): 20%</p> <p>2) Adequacy for the Assignment(relevant education, training, experience in the sector/similar assignments) 80%</p> <p>The minimum technical score (St) required to pass is:75 (seventy five)points</p> | | | |
| 3.4 (QCBS only) | <p>The lowest evaluated Financial Proposal (Fm) is given the maximum financial score (Sf) of 100.</p> <p>The formula for determining the financial scores (Sf) of all other Proposals is calculated as following:</p> <p>$Sf = 100 \times Fm / F$, in which “Sf” is the financial score, “Fm” is the lowest price, and “F” the price of the proposal under consideration.</p> <p>The weights given to the Technical (T) and Financial (P) Proposals are:</p> <p>T = 0.80, and P = 0.20</p> <p>Proposals are ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal; P = the weight given to the Financial Proposal; T + P = 1) as following: $S = St \times T\% + Sf \times P\%$.</p> | | | |

| | | | | |
|---|---|---|---------------|--|
| 4 | Financial Proposals – The Consultants should quote fee on the following format PROJECT-A | | | |
| | • Consultancy Services for : <i>Engaging of Architects / Consultants for Comprehensive Services for Completion & furnishing of Narla Auditorium in Guntur Municipal Corporation</i> | | : | _____ % (in words) on project estimated cost |
| 5 | Time & Payment Schedule (For all projects) | | | |
| | SI No | Deliverables | Time Schedule | Payment Schedule (% on quoted price) |
| | A. FEASIBILITY REPORT & DPR | | | |
| | 1 | Pre Feasibility Report including concept duly carrying out Total Station survey of project area | 10 Days | 5% |
| | 2 | Feasibility Report | 10 Days | 5% |
| | 3 | On approval of Feasibility Report | | 20% |
| | 4 | Submission of DPR | 20 Days | 30% |
| | 5 | On approval of DPR | | 20% |
| | 6 | On awarding of work | | 20% |
| | TOTAL | | 40 Days | 100% |
| 6 | WORK ALLOTMENT : Project wise work allocation will be done based on the Highest scorer as per QCBS Method All Detailed Project Reports should be prepared duly carrying out all necessary surveys and investigations and should be followed guidelines/ standards of CPWD/ CPHEEO/MoRTH/NBC/Byelaws (State/Central)/Relevant IS Codes / All relevant manuals/guidelines etc. | | | |

Commissioner,
Municipal Corporation
Guntur